**Plymouth Youth Athletic Association**

Baymont Hotel Plymouth

September 16th, 2014 Meeting Minutes

**Board Members Present:**

Rory Beebe Ryan Reilly Tony Miller

Tim Picard Sonny Vaughn Curt Coenen

Rich Krueger John Richards

**Board Members Absent:**

Chad Schreiber Doug Sass

Nate Struve Kim Tauscheck

**Coordinators Present:**

Randy Schmitz (Cadet and Equipment)

**Coordinators Absent:**

Kim Tauscheck (Junior League) Matt Kraus (Umpire)

Dawn Krebsbach (Traveling Softball) Paula Vaughn (Horizon)

Randy Meyer (Mid-Shore) Fred Brown (Developmental)

**7:05PM**-Meeting called to order by Rory Beebe, President

**Review of Agenda-**The agenda was reviewed by all present. No changes were noted.

**Review of Minutes-** The minutes from the previous meeting (August)(May)(April)(March) were not available for review. No noted minutes available on Website or present to review. Secretary was unavailable for September meeting, August meeting – none presented. Discussion on future secretary duties and process procedure was addresses. At October Election Board Meeting it was agreed to look for a new Secretary to take on the responsibility. It is an expectation to have published meeting minutes available to the public and to have for review and address minutes of previous meeting for discussions.

**Treasurer's Report**- Tony Miller presented the details of the PYAA and PYB accounts. As of 9/16/2014, the **PYAA** had a balance of $24,356.22. The previous balance was $18,936.42 in April. One check remains outstanding of $250 to Pat Nicholaus who was the field coordinator for Northside/City Park diamond that is used for Girls Developmental non-traveling as well as a practice site for various teams and leagues. Rich Krueger the Concession Coordinator indicated there are 2 outstanding credits due (Flames aprox. $50 for concession supplies)(PABA aprox. $25 for purchasing remaining concession supplies at end of season). Recent activity included P.O.Box renewal, Schwallers Meats, Pit Stop Porta Jon, Palo Foods, Cains Funeral arrangement – Paul Blackburn, July Sales Tax Payment, as well as various deposits from concession income, $182.42 of excess funds from PYB, Chevy Youth Baseball donation. The balance of the checking account is $25.75, with $11,805.82 in the savings account. Remaining expenses for 2014 include seed/fertilizer; cost incurred with concrete/tile work at Lions Park, and misc. supplies for field maintance.

The PYB has an account balance of $0. The previous balance in April of 2014 was $20,591.00. Recent activity included payments to Coordinators, late deposits of registrations, and transfer to PYAA of $182.42 after all expenses paid out of 2014 season/budget. There currently is $150 that sweeps in and back to avoid checking fees. Tim Picard made a motion to accept the treasurer's report as presented, seconded by Rich Krueger. The motion passed on a unanimous voice vote.

Tony Miller reviewed the 2014 Budget for PYB. Total income from registrations, funds from the City, shirt income from sponsors, less refund of players moving leagues or withdrawing from PYB amounted to $29,878.48. Expenses of note from 2014 were Shirt expenses of $1,542.98; $222.03 for Porta-Jon at Fairview; $3,227.41 for Insurance; $243 for Background Checks; $5,240 for Baseball Umpires & $1,620 for Softball Umpires; Tournaments for softball increased by over 100% to $1,620; baseball increased by 50% to $2,775; $4424.05 for Hats, undershirts, socks, uniforms. (noted a refund of $1200 for Hats – noted by Curt Coenen from Randy Bella as the hats had not held up to the expected wear/tear). President, Rory Beebe asked for a 2015 Budget for October meeting. Tony Miller agreed, indicated based on not having detailed Registration the budget will be difficult to determine as there were no none actual numbers for the player numbers for the various leagues for 2014 as well as breakdown of the revenue/income per player.

**Sponsorship-**Tony reports that our three year contract with Marshalls for T-shirts is up for renewal. A committee was formed to look at sponsorship (see below for listing of committees and members). Curt is working on drafting a letter to sponsors. Motion made by Rich and seconded by Curt to approve the purchase of vinyl signs to hang on fences in the fields. Chad led discussion about selling apparel to players and family members. He spoke with developer at bellascustomdesigns.com. They offer website ordering, no purchasing by PYAA/PYB and then trying to sell after the purchase. They also offer sponsorship to PYAA. We could link to them on our website. Chad will work to arrange them to come to our next meeting and present detailed information. Randy S expressed concern about not using local business. He will see if they are interested in coming to a meeting also.

**Tournament Committee-** No Report

**Raffle Committee-** Communication this year was the issue/concern. Revenue was up over previous year. It was assumed that approximately 40-50% of the tickets went unsold. This year majority of all participants received tickets to sell. Tracking was difficult based on 2 factors. First, the registrations were not up to date and sorted in time to breakout the tickets to the leagues. Second, the weather did not cooperate well. There were some coordinators that did not communicate to the coaches/teams/kids or coordinator on the process which negatively affected the sales. Next year the tickets will be prepared and distributed earlier.

**Concessions-** Rich Krueger indicated there were 2 outstanding checks to receive. 1 from the Flames for approximately $50; 1 from PABA for concessions supplies sold after the season. Rich indicated he is stepping away from the Concession Coordinator duties due to family commitments.

**Coordinator Reports-** Randy Schmitz was the only coordinator available, no information reported. Randy indicated he will continue to be Cadet Coordinator next year, additionally indicating there will be a review of the coaches as well as the Evaluation Dates set soon for the winter. John Richards indicated he would like to reach out to Clayton Moore to discuss gym availability. The School District/Rec. Coordinator indicated there will only be 1 point person allowed to schedule times/dates/locations and needs to be available to all not to particular teams interested in using the facilities. Additionally noted there will be a search for new coordinators for Horizon, Junior League, and Umpire Coordinators. Discussion was held on adjusting the Developmental and Horizon league to move the 3rd level of Developmental up to a coach pitch/Horizon level and have the Developmental be strictly for 1st year players and a 2nd year player.

**Website-** Curt Coenen indicated no updates have been completed recently. No meeting minutes have ever been submitted to him to be put on website. Discussion by Rich Krueger around having Registration is added to the website as the option to register next year. Curt Coenen indicated he will talk with his wife a coach for soccer as to how the PYSA group does online registration. Rory Beebe noted that accepting payment online will need to be addressed.

**Apparel(Equipment) –** Curt Coenen indicated that this past year the process was not easy and he received all the product and had to distribute to everyone and he didn’t know some of the kids and next year he recommended to Randy Bella that they put the team/coach as where the product gets delivered and they can distribute. The first year we took online ordering went alright, not as much as expected was sold but it was the first year. Randy has done this for several communities and associations and said that was to be expected. Next year he expects the sales to increase. There was no firm number provided by Bella’s on how much income this created for PYAA and there has not been a check provided. Curt indicated that in addition to the check for the hats not holding up that the check PYAA does receive would have the income generated from this sale as well. Curt will follow up and see when/where this is in the process. Curt indicated approximately $227 would be coming for apparel sales.

**Sponsorship-** Ryan Reilly indicated that signs at Lions have been taken down. Curt Coenen provided Tony Miller a list of the sponsors and a thank you letter will be sent out before November. There were 4 signs that need to be remade due to damage/age.

**Evaluations-** Randy Schmitz the cadet coordinator will be reaching out to Clayton Moore to select dates, providing guidance for 2015 evaluations. More to report in October.

**Equipment/Fields-**Rory discussed that all equipment is put away and field work is up to date. Saturday September 20th work will be done at Rotary and Lions Park, Red Granit as well as signs from Rotary will be taken down, Netting at Lions will also be taken down. Search is on for turf to be installed at both Rotary and Carl Loebe batting cages. Sonny Vaughn provided his cost analysis for the concrete and drainage project needed at Lions Park. There was 1 firm bid as well as 2 additional bids sought out for this and Sonny can get this work done for under $1,000 and board agreed that this fall it should be done. Including pouring cement where needed. A motion was made by Rich Krueger and second by John Richards, no objections on this project.

**Resolution for Change of Board Directors –** Ryan Reilly opened discussion. After discussion on reducing the board members from 12 to 10 it was agreed to bring this to a motion prior to the October board meeting. The Bylaws need to be revised based on prior board approval October 2013 to increase the board to 12 and a further revision to reduce the board over 2 years from 11 in 15’ to 10 in 16’ to keep the elections even at ½ each year where in this October the board will have 6 open positions but renewing terms of 5 members (President, Treasurer, and 3 board members) and next year having an additional 6 openings in 16’ but renewing terms for 5 positions (Vice President, Secretary, and 3 board members)

**Next Meeting: October 21, 2014 at Baymont Hotel (Election Meeting). Room Is Reserved.**

There being no other business, the meeting was adjourned at 8:15PM on motion by Tim Picard seconded by John Richards. Motion carried by unanimous voice vote.

Notes by Tony Miller (current Treasurer)

REMINDER: All committees will report back to the Board as a whole prior to any decisions being made. The President will assist in any way to ensure the committees are reaching their goals.